

How Is the Textbook Organized?

Name: _____

- What is the **title** of the textbook?
 - Who are the **authors** of the textbook?
 - How many **pages** does the textbook have?
 - What is the **name** of the **publisher**?
 - When was the textbook **published**?
 - What is the **ISBN** number?
 - Where is the **ISBN** number located?
 - Create a **citation** using this format: name of author, title, publisher location: name of publisher, date of publication.
e.g., Bouchard, D. *The gift of reading*. Victoria, BC: Orca, 2001.
 - Where is the **table of contents**?
 - How is the information in the table of contents **organized**?
 - How many **chapters** does this textbook have?
 - Where is the **index**?
 - How is this information in the index **organized**?
 - Does this textbook have **any other sections** at the **end** of the book besides the index?
List the names of each section:
 - Which of the following features are in your textbook (include page number):
- | | | | |
|----------------------|--------|-----------------------|--------|
| ___ Side bars | p. ___ | ___ Weblinks | p. ___ |
| ___ Lists | p. ___ | ___ Captions | p. ___ |
| ___ Tables | p. ___ | ___ Cartoons | p. ___ |
| ___ Margin notations | p. ___ | ___ Italic print | p. ___ |
| ___ Bold Lettering | p. ___ | ___ Colour coded text | p. ___ |

__ Charts p. __

__ Graphs p. __